

- 1 -

Email
Urgent

From

Excise and Taxation Commissioner,
Haryana, Panchkula.

To

All the JETC (Range),
All the DETCs (Sales Tax)
in the State.

Memo No. **3337** /E-II
Panchkula dated **22.05.2025**.

Subject: Guidelines for the implementation of Online Transfer Policy in respect of Taxation Inspectors for the year 2025.

Ref: This office Memo No. 2419/E-II dated 09.04.2025

MEMO

On the subject cited above you are intimated that vide letter under reference, the guidelines were issued for the implementation of Online Transfer Policy in respect of Taxation Inspectors for the year 2025 and choice filing for stations was done from 11.04.2025 to 17.04.2025. Due to some administrative and technical reason the choice filing activity has to be done again by the employees. The guidelines for the same are as under:

The options of stations for transfer under the Policy shall be opened from **23.05.2025 till 28.05.2025**.

Following guidelines are issued for convenience of participants:

1. For making options for transfer or to know the status, the employee has to login to his/her account on **intrahry.gov.in** portal. On login the user will get a 'My Transfer' option on the left side of the screen. Click on 'My Transfer' link and enter the options for online transfer drive through 'Fill Transfer Preference' link.
2. The Taxation Inspectors of the following categories have already given their online consent to participate in the transfer drive.
 - a) Employees who are posted in the same office for more than 3 years but less than 5 years.
 - b) Employees who are 100% Blind or have 80% or more locomotor disorder involving both legs.
 - c) Employees who are due for retirement till 31.03.2026
 - d) Widow/Widower (from 01.12.2023 till 30.11.2024).

The list of such employees is attached as **Annexure-I**.

3. It is mandatory for employees whose tenure at a station is more than 5 years as on 30.11.2024. The list of such employees is attached as **Annexure-II**

4. Option cannot be given for the station at which the employee is currently posted.
5. The participant employees are advised to give options for minimum 5 stations. However, there is no limit on maximum and it would be better if more options are given otherwise the system will select the station at its own if employee does not get the station of his given options. Therefore, employees should give maximum options.
6. Once the options/preferences are locked by the employee it cannot be changed /withdrawn.
7. For equal distribution of the employees in working position and to ensure that each district gets at least minimum strength of staff it has been decided to block some posts. Meaning thereby the system will not allow posting of staff more than the maximum number of staff fixed in a district.
8. Some Taxation Inspectors had given representations for including them in the Online Transfer Drive which were approved by the Hon'ble CM, Haryana. The list of such Taxation Inspectors is enclosed as **Annexure – III**.
9. The recently married and recently divorced employee will be given preferred place of posting against the vacancy upon request after the transfer drive. The period considered for this exemption is from 01.12.2023 to 30.11.2024.
10. The vacancy position in respect of Taxation Inspectors is enclosed as **Annexure-IV**.

You are directed to inform the concerned officials under your jurisdiction and ensure their participation in the Online Transfer Drive.


Jt. Excise & Taxation Commissioner (Admn.),
for Excise and Taxation Commissioner,
Haryana, Panchkula.

Endst. No. **3338** /E-II, Panchkula dated the **22.05.2025**

A copy s forwarded to the following for information please

- 1) PS to C&S(ET) for information of Worthy C&S(ET)
- 2) PA to ETC for information of Ld. ETC
- 3) Sh. Vijay Bansal, NIC, Haryana, Chandigarh for information please.


Jt. Excise & Taxation Commissioner (Admn.),
for Excise and Taxation Commissioner,
Haryana, Panchkula.

District-wise list of Taxation Inspectors who have given Consent

Sr. No.	Office Name	Payee Code	Employee Name
1	DETC(ST/PGT), Faridabad(E)	6E5QMQ	MANOJ KUMAR
2	DETC(ST), Faridabad(North)	3E1QIS	BISHAN KUMAR
3	DETC(ST), Faridabad(North)	8A4BVH	MADAN PAL
4	DETC(ST), Faridabad(North)	1B2BNX	VIJAY SINGH
5	DETC(ST), Faridabad(W)	6B5QLU	SHANKAR
6	DETC(ST/PGT), Gurgaon(E)	2C5611	NAUNIHAL SINGH
7	DETC(ST), Gurgaon(W)	3G2L84	DILBAG SINGH
8	DETC(ST), Gurgaon(W)	7BB3YO	RISHI KAPOOR
9	DETC(ST), Gurugram (South)	4D3GKP	DEEPAK SHARMA
10	DETC(ST), Gurugram (South)	2D02EW	SOHAN LAL
11	DETC(ST), Jagadhari	014BBJ	RAJ Kumar
12	DETC(ST), Jagadhari	0E36CJ	RANDHIR SINGH
13	DETC(ST), Karnal	4A4BCM	UMESH KUMAR
14	DETC(ST), Palwal	2A1725	PUSHPA DEVI
15	DETC(ST), Rewari	0B41VG	MANISH KUMAR
16	DETC(ST), Rohtak	3A2LA8	RAJESH KUMARI
17	DETC(ST), Sirsa	4A4BEB	RAJESH KUMAR BASERA

District-wise list of Taxation Inspectors who have given Consent

Sr. No.	Office Name	Payee Code	Employee Name
18	Excise & Taxation Commissioner	4J4B34	ANJU MAHENDRU
19	Excise & Taxation Commissioner	3I16UE	BHARAT SINGH NEGI
20	Excise & Taxation Commissioner	QC2BOX	BHOOP SINGH
21	Excise & Taxation Commissioner	6B17FN	DEEPAK KUMAR
22	Excise & Taxation Commissioner	4O4B38	HEMA SHARMA
23	Excise & Taxation Commissioner	QM4L80	INDERJIT kaur
24	Excise & Taxation Commissioner	JD4LS5	JASBIR
25	Excise & Taxation Commissioner	6F17FJ	KRISHAN KUMAR
26	Excise & Taxation Commissioner	6A9GO7	KRISHAN KUMAR
27	Excise & Taxation Commissioner	DE16EX	KULDEEP
28	Excise & Taxation Commissioner	4Q4B2Y	KULDEEP KUMAR
29	Excise & Taxation Commissioner	0F3GHC	PARDEEP KUMAR
30	Excise & Taxation Commissioner	4J4B2W	PARVINDER KUMAR
31	Excise & Taxation Commissioner	4Q4B36	POOJA SHARMA
32	Excise & Taxation Commissioner	4M4B2T	PRADEEP KUMAR SANDILYA
33	Excise & Taxation Commissioner	RB2LMG	SANDEEP
34	Excise & Taxation Commissioner	4G5G2T	SATPAL SINGH
35	Excise & Taxation Commissioner	5E4L4F	SHYAM CHAND
36	Excise & Taxation Commissioner	4O4B3H	SUBE SINGH
37	Excise & Taxation Commissioner	7G96DL	SUSHILA DEVI

District-wise list of Deemed Taxation Inspectors

Sr. No.	Office Name	Payee Code	Employee Name
1	DETC(ST), Gurgaon(W)	LO56R7	SUNIL KUMAR
2	DETC(ST), Gurugram (South)	2H1GG2	CHATURBHUJ
3	DETC(ST), Gurugram (South)	4F4BE6	SACHIN DHARIWAL
4	DETC(ST), Gurugram (South)	3H1QJ6	Seema Vashistha
5	DETC(ST), Jind	3D2V2U	SHRI KRISHAN
6	DETC(ST), Jind	2C2VYI	YOGESHWAR
7	DETC(ST), Kurukshetra	OH36BH	KAMLESH RANI
8	DETC(ST), Narnaul	OF41VL	ANIL KUMAR
9	DETC(ST), Palwal	3E16ST	RAJINDER SINGH
10	DETC(ST), Panchkula	JF4BOQ	REENA
11	DETC(ST), Panchkula	4E4BNY	SANJAY DUBEY
12	DETC(ST), Panchkula	BH4BI2	VISHNU Kumar
13	DETC(ST), Rewari	2E5609	ROHTASH
14	DETC(ST), Rohtak	6B4V5F	VIRPAL
15	DETC(ST), Sonapat	5B8LAH	AMIT KUMAR

District-wise list of Taxation Inspectors included in Online Transfer Drive basis on Representation

Sr. No.	Office Name	Payee Code	Name of Employee	Father's Name
1	DETC(ST), Ambala	RDBKS0	LOKESH	Sube Singh
2	DETC(ST), Ambala	3APK68	Deepak Patel	Rajpal
3	DETC(ST), Ambala	DC2FFX	Pawan Kumar	Jai Parkash
4	DETC(ST), Ambala	2EPTGV	Ramesh Kumar	Jia Lal
5	DETC(ST), Ambala	FCPKVN	Satish Kumar	Om Parkash
6	DETC(ST), Ambala	PHOLI	Sawan Kumar	Ram Kumar
7	DETC(ST), Ambala	5HBKPU	SUNIL VERMA	Om Parkash
8	DETC(ST), Jagadhari	4BPKE	Angrej Kumar	Gias Ram
9	DETC(ST), Jagadhari	DGBKUR	Anil Kumar	RAGHUBIR SINGH
10	DETC(ST), Jagadhari	EGBK11	Des Raj	TULSI RAM
11	DETC(ST), Jagadhari	GCBKLS	Jaidev	Roshan Lal
12	DETC(ST), Jagadhari	4AASMY	Mahesh Kumar	Satish Kumar
13	DETC(ST), Jagadhari	LB1WXS	Sanjeev Kumar	Dalbair Singh
14	DETC(ST), Jagadhari	GBBKLK	Sunil Parkash	Om Parkash
15	DETC(ST), Jagadhari	HIPMTX	Tejpal Singh	SANT LAL
16	DETC(ST), Jagadhari	GJADIN	Vivek	SURENDER
17	DETC(ST), Jhajjar	5OPKYI	Sumit Kumar	Sanjay Kumar
18	DETC(ST), Palwal	2EPTIT	Arvind Sharma	Sohan Lal
19	DETC(ST), Panchkula	GDBK57	Anil Kumar	Balwan Singh
20	DETC(ST), Panchkula	GIBK5K	Anup Singh	Ramkishan
21	DETC(ST), Panchkula	RHAW8W	Dinesh	Raj Kumar

District-wise list of Taxation Inspectors included in Online Transfer Drive basis on Representation

Sr. No.	Office Name	Payee Code	Name of Employee	Father's Name
22	DETC(ST), Panchkula	8CASI1V	Manish Kumar	Khushi Ram
23	DETC(ST), Panchkula	TABJR3	PARVEEN YADAV	Kapoor Singh
24	DETC(ST), Panchkula	KIAVXE	Pooja Nayak	Shri Krishan Nayak
25	DETC(ST), Panchkula	GFBK5E	Rajesh Kumar	Udai Singh
26	DETC(ST), Panchkula	4FBKIM	SANDEEP KUMAR	Phool Singh
27	DETC(ST), Panchkula	MBPLSJ	Vipin	Surender Kumar
28	DETC(ST), Panipat	ARAJ00	Dinesh	Bharat Singh
29	Head Office	5CPUT7	Sunil Sharma	Bishamber Dayal

Vacancy Position of Taxation Inspectors for the Online Transfer Policy 2025

Sr. No.	Office Name	Sanctioned Strength of TI	Working Strength of TI	Maximum Assigned Post	Willing Consent	Deemed	Representation Basis	Vacancy
1	2	3	4	5	6	7	8	9
1	Head Office	34	34	34	20	0	1	21
2	Jt. ETC(Range), Ambala	3	3	3	0	0	0	0
3	Jt. ETC(Range), Faridabad	8	8	8	0	0	0	0
4	Jt. ETC(Range), Gurgaon	8	8	8	0	0	0	0
5	Jt. ETC(Range), Hisar	3	3	3	0	0	0	0
6	Jt. ETC(Range), Rohtak	2	1	2	0	0	0	1
7	DETC(ST), Ambala	33	32	32	0	0	7	7
8	DETC(ST), Bhiwani	22	17	18	0	0	0	1
9	DETC(ST/PGT), Faridabad(E)	23	20	21	1	0	0	2
10	DETC(ST), Faridabad(North)	26	26	26	3	0	0	3
11	DETC(ST), Faridabad(South)	20	18	18	0	0	0	0
12	DETC(ST), Faridabad(W)	27	26	26	1	0	0	1

Vacancy Position of Taxation Inspectors for the Online Transfer Policy 2025

Sr. No.	Office Name	Sanctioned Strength of TI	Working Strength of TI	Maximum Assigned Post	Willing Consent	Deemed	Representation Basis	Vacancy
1	2	3	4	5	6	7	8	9
13	DETC(ST), Fatehabad	18	15	15	0	0	0	0
14	DETC(ST/PGT), Gurgaon(E)	28	27	27	1	0	0	1
15	DETC(ST), Gurugram(North)	32	31	31	0	0	0	0
16	DETC(ST), Gurugram (South)	26	25	25	2	3	0	5
17	DETC(ST), Gurgaon(W)	26	24	24	2	1	0	3
18	DETC(ST), Hisar	28	23	23	0	0	0	0
19	DETC(ST), Jagadhari	31	28	28	2	0	9	11
20	DETC(ST), Jhajjar	24	20	20	0	0	1	1
21	DETC(ST), Jind	17	15	15	0	2	0	2
22	DETC(ST), Kaithal	18	14	15	0	0	0	1

-10-

Vacancy Position of Taxation Inspectors for the Online Transfer Policy 2025

Sr. No.	Office Name	Sanctioned Strength of TI	Working Strength of TI	Maximum Assigned Post	Willing Consent	Deemed	Representation Basis	Vacancy
1	2	3	4	5	6	7	8	9
23	DETC(ST), Karnal	31	28	28	1	0	0	1
24	DETC(ST), Kurukshetra	20	14	15	0	1	0	2
25	DETC(ST), Mewat	15	12	12	0	0	0	0
26	DETC(ST), Narnaul	17	15	15	0	1	0	1
27	DETC(ST), Palwal	19	15	16	1	1	1	4
28	DETC(ST), Panchkula	30	28	28	0	3	9	12
29	DETC(ST), Panipat	31	29	29	0	0	1	1
30	DETC(ST), Rewari	22	20	20	1	1	0	2
31	DETC(ST), Rohtak	21	19	19	1	1	0	2
32	DETC(ST), Sirsa	24	19	20	1	0	0	2
33	DETC(ST), Sonapat	33	32	32	0	1	0	1
Grand Total		720	649	656	37	15	29	88